Online Health and Safety Resource Guide
for School Employees

Available on the web at:
http://www.dir.ca.gov/chswc/SASH

Prepared by the SASH Resource Center
Labor Occupational Health Program
Center for Occupational and Environmental Health
University of California, Berkeley

For the Commission on Health and Safety and Workers’ Compensation

The School Workers Online Resource Guide is part of the School Action for Safety and Health (SASH) Program developed by the Commission on Health and Safety and Workers’ Compensation (CHSWC) in partnership with the Labor Occupational Health Program (LOHP) at the University of California, Berkeley.

*This list will be regularly updated. Please check back for new materials.*

Want to help expand the list of resources? E-mail the URL’s for online materials to:
<andrews2@berkeley.edu>
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**OCCUPATIONAL SAFETY AND HEALTH REGULATIONS**

**AGENCIES AND ORGANIZATIONS**

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Users’ Guide

Background and Purpose

This Online Health and Safety Resource Guide for School Employees is one component of the School Action for Safety and Health (SASH) Program, overseen by the Commission on Health and Safety and Workers’ Compensation (CHSWC). The goal of this state-wide program is to reduce the high rate of work-related injuries and illnesses among school employees by raising awareness about workplace health and safety, promoting injury and illness prevention on the job, and preparing key school personnel to develop and implement an effective workplace health and safety program. As part of this effort, CHSWC has created a Web based list of resources, including fact sheets, checklists, and other educational resources, that are available on-line and can be printed to distribute to employees participating in health and safety prevention activities and training programs.

Sources of Materials

To create this guide, resources were collected from the Web pages of state, national and international government agencies, universities, committees on occupational safety and health, unions, and other established and recognized organizations and agencies concerned with occupational safety and health. We have provided links to these sites because they have information that may be useful and/or of interest to you. In some cases we have included materials that are not specific to schools but are still relevant. Please review each document before using it to be sure it's appropriate for you or your audience.

CHSWC does not necessarily endorse the views, information, interpretation, comments or opinions expressed in any of the Web sites presented here. Any comments or inquiries regarding the linked Web sites are to be directed to the particular organization for which their Web site is being operated. Furthermore, CHSWC does not endorse any commercial products or information that may be presented or advertised on the sites in the resource list.

Finding Information

The materials listed in the Online Health and Safety Resource Guide for School Employees are divided into four sections to assist you in quickly finding appropriate resources: core topics, hazards by occupation, hazards by topic, and agencies and organizations. Core topics, the first section, lists links to materials on core topics of interest to all school employees. The second section, hazards by occupation, includes links to materials on the hazards of particular occupations in schools. Hazards by topic is arranged by type of hazard. And the forth section, agencies and organizations, is a listing of a variety of agencies and organizations that may have other materials of interest to school employees.

Due to the fluid nature of the Internet, some of the links in this document will, at some point, become broken. If a particular link doesn’t work, try going to the home page of the organization hosting the resource by deleting all the Web address information to the right of the first < / >. When there, you can try searching for the topic of the materials you want by using a search box if one is provided. Or, you can try to find the department that hosted the materials you want. If you still can’t find the materials, e-mail Karen Andrews at andrews2@berkeley.edu for further assistance.
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TOPICS

ELEMENTS OF EFFECTIVE HEALTH AND SAFETY PROGRAMS

**IIPPs/Promoting Effective Safety Programs**

- **Basic Occupational Health & Safety Program Elements**
  - Canadian Centre for Occupational Health and Safety
  - [http://www.ccohs.ca/oshanswers/hsprograms/basic.html?print](http://www.ccohs.ca/oshanswers/hsprograms/basic.html?print)

- **Cal/OSHA Injury and Illness Prevention Program Etool**
  - Cal/OSHA
  - [http://www.dir.ca.gov/dosh/etools/09-031/index.htm](http://www.dir.ca.gov/dosh/etools/09-031/index.htm)

- **Guide to Developing Your Workplace Injury & Illness Prevention Program**
  - Cal/OSHA Consultation Service
  - [http://www.dir.ca.gov/dosh/dosh_publications/iipp.pdf](http://www.dir.ca.gov/dosh/dosh_publications/iipp.pdf)

- **Health and Safety Smart Planner**
  - Institute for Work and Health
  An online tool designed to help workplaces look at costs and savings of implementing health and safety interventions. Available spring 2010.

- **A Healthy Workplace: It’s Money in the Bank**
  - Health Canada

- **Heat Illness Prevention Program Template**
  - County of Fresno

- **IIPP For Employers with Intermittent Employees**
  - Cal/OSHA Consultation Service
  - [http://www.dir.ca.gov/dosh/dosh_publications/iipintermit.html](http://www.dir.ca.gov/dosh/dosh_publications/iipintermit.html)
IIPP For Non-High Hazard Employers
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/iipnonhigh.html

Importance of Safety Training
-State Compensation Insurance Fund

Injury & Illness Prevention Plan (IIPP) Template
-LA Unified School District
http://www.lausd-oehs.org/injury-illness.asp

Injury and Illness Prevention Plan Template
-UC Davis
Includes a link to an IIPP template

Injury & Illness Prevention Program (IIPP)
-Agriculture and Natural Resources Kearny Research and Extension Center
http://groups.ucanr.org/krec/Environmental_Health_&_Safety/Injury_&_Illness_Prevention_Program_%28IIPP%29.htm

Injury and Illness Prevention Program
-City of Los Angeles Personnel Department
http://per.lacity.org/Safety/Safety_Intro_Prevention_Prog.htm

Injury and Illness Prevention Program (IIPP)
-UC Berkeley
http://www.ehs.berkeley.edu/iipp.html

Injury and Illness Prevention Program Department Plan
-UCSC
http://ehs.ucsc.edu/injury_illness_prevention/written_program_template.php

Model Injury and Illness Prevention Program
-Schools Insurance Authority
http://www.sia-jpa.org/index.cfm?navid=133

Sample IIPP (short)
-Agricultural Personnel Management Program, UC Berkeley
http://are.berkeley.edu/APMP/zmgtools/moretools/iippsutter.html
Copy, paste and customize this one page IIPP
Workplace Safety Pays Off
-Vermont Labor and Industry, Workers’ Compensation Division
An article looking at suggestions for reducing injuries in the workplace, which then reduces workers’ comp costs.

Identifying and Controlling Hazards in the Workplace

Accident Investigation
- Occupational Safety and Health Administration
http://www.osha.gov/SLTC/etools/safetyhealth/mod4_factsheets_accinvest.htm!

Accident Investigation
- UC Berkeley
http://www.ehs.berkeley.edu/pubs/factsheets/41accidentinvest.pdf

Accident Investigation Report
- Farm Safety Association Inc.
http://www.farmsafety.ca/factsheets/tips-e/accident_invest.pdf
Includes objectives and an investigation checklist

Accident/Incident Investigation Tips and Tools
- Occupational Safety and Health Administration
http://www.osha.gov/SLTC/etools/safetyhealth/mod4_tools_acc_inves_tools.htm!

Background on the Williams Lawsuit, Appendix 3 in the FIT Guidebook
-California Coalition for Adequate School Housing (CASH)

Body Mapping
-UCLA Labor Occupational Safety and Health Program

C.A.S.H. Facility Resource Center: Health and Safety Issues
-California Coalition for Adequate School Housing (CASH)
http://www.cashnet.org/resource-center/browse.esiml?sid=6#36

Check Your Job for “Risk Factors”
-UCLA Labor Occupational Safety and Health Program
Conducting an Accident Investigation
- **Oregon Occupational Safety and Health Division**
  http://www.orosha.org/educate/training/pages/102outline.html
This free online course created by Oregon OSHA includes seven short modules with review questions at the end. Topics covered are initiating the process, documenting the accident scene, conducting interviews, analyzing the accident process, determining surface and root causes, developing effective recommendations, and writing the report.

Facility Inspection Tool Guidebook
- **California Coalition for Adequate School Housing (CASH)**

First Step: Managing Safety and Health Hazards in Your Workplace
- **Worksafe, Dept. of Consumer & Employment Protection, Gov. of W. Australia**

Hazard Evaluation and Control Training Guide
- **Labor Occupational Health Program at UC Berkeley**
See chapter 5 for this training guide

Health and Safety in the Workplace
- **AFT-PSRP Department**
  http://aft.org/issues/healthsafety/workplace/index.cfm
This gives a general overview of potential hazards for school workers, with a link to a series of fact sheets on specific topics that are available online

Healthy Workspaces: Improving Indoor Environmental Quality
- **AFT-PSRP Department**
  http://www.aft.org/pdfs/healthsafety/br_ieqschools0807.pdf

How to Conduct a Facilities Audit
- **California Association of School Business Officials (CASBO)**
  http://www.casbo.org/storeindex.cfm?findprimarycategory=1735&findsecondarycategory=873
  $10 from CASBO

How Safe is Your Workplace?
- **NSW Health (AU)**
Including Gender Issues in Risk Assessment
-European Agency for Safety and Health at Work

Investigacion de Accidentes/ Accident Investigation: PESO Training Module
- Oregon Occupational Safety and Health Division
English/Spanish
http://www.cbs.state.or.us/external/osha/pdf/peso/peso_accident_w.pdf
Also available in PPT.

Localizacion de Riesgos/ Hazard Identification: PESO Training Module
- Oregon Occupational Safety and Health Division
English/Spanish
http://www.cbs.state.or.us/external/osha/pdf/peso/peso_hazid_w.pdf
Also available in PPT.

NIOSH Safety Checklist Program for Schools
-NIOSH

NJEA Health and Safety Manual
-NJ Education Association
Includes sections on recognizing problems, solutions, forming a health and safety committee, contract negotiations, and much more

Occupational Safety and Health in the Education Sector
-European Agency for Safety and Health at Work

Safe School Inspection Guidebook
-LA Unified School District
http://www.lausd-oehs.org/docs/SafetyInspections/InspectionGuidebook.pdf

Self-Inspection Checklists
-Occupational Safety and Health Administration
http://www.osha.gov/Publications/smallbusiness/small-business.html#check
These checklists are for general industry, but could be adapted for schools

Tips for Investigating Accidents and Incidents
-Department of Consumer and Employment Protection, Gov. of W. Australia
Although the laws mentioned are for Australia, the investigation procedures and checklist on what investigators should look for will help to establish the facts and determine recommendations and conclusions.

**Worksite Mapping**
- UCLA Labor Occupational Safety and Health Program

**Health and Safety Rights and Responsibilities**

**Access to Medical and Exposure Records (poster)**
- Cal/OSHA Consultation Service
  [http://www.dir.ca.gov/dosh/dosh_publications/Access_En.pdf](http://www.dir.ca.gov/dosh/dosh_publications/Access_En.pdf)

**Age Discrimination**
- U.S. Department of Labor

**Your Rights Against Age Discrimination**
- NOLOPress - Law for All

**Bathroom Breaks**
- UCLA Labor Occupational Safety and Health Program

**California Posting Requirements**
- Cal/OSHA Consultation Service
  [http://www.dir.ca.gov/wpnodb.html](http://www.dir.ca.gov/wpnodb.html)

**Cal/OSHA Employer Records of Occupational Injury and Illness**
- Cal/OSHA Consultation Service

**Cal/OSHA Log 300 Form**
- Cal/OSHA Consultation Service
  [http://www.dir.ca.gov/dosh/DoshReg/ApndxA300Final.pdf](http://www.dir.ca.gov/dosh/DoshReg/ApndxA300Final.pdf)

**Cal/OSHA Log 301 Form**
- Cal/OSHA Consultation Service
  [http://www.dir.ca.gov/dosh/DoshReg/ApndxC301Final.pdf](http://www.dir.ca.gov/dosh/DoshReg/ApndxC301Final.pdf)

**Dealing with Discrimination: Tips for Employees**
- FindLaw For The Public - Joseph & Herzfeld LLP
  http://employment.findlaw.com/life_events/le9_3dealing.html

Facts About Age Discrimination
- The U.S. Equal Employment Opportunity Commission
  http://www.eeoc.gov/facts/age.html

Facts About Race/Color Discrimination
- U.S. Equal Employment Opportunity Commission
  http://www.eeoc.gov/facts/fs-race.html

Facts About Sexual Harassment
- U.S. Equal Employment Opportunity Commission
  http://www.eeoc.gov/facts/fs-sex.html

How to File a Complaint with Cal/OSHA Consultation Service
- Cal/OSHA Consultation Service
  http://www.dir.ca.gov/dosh/Complaint.htm

How to Protect Yourself from Retaliation if You Need to Complain About a Dangerous Job
- National Committees for Occupational Safety and Health

In California, Workers Have Rights
- California Dept. of Industrial Relations, Division of Labor Standards Enforcement
  http://www.dir.ca.gov/dlse/Publications/WorkersRightsFlyer-General-.pdf

Job Safety and Health—It’s the Law! Poster
- Occupational Safety and Health Administration

Job Safety: What You Should Know
- Cal/OSHA Consultation Service
  http://www.dir.ca.gov/dosh/dosh_publications/JobSafety_E.pdf

The Occupational Safety and Health Administration Inspection
- National Committees for Occupational Safety and Health Network
  http://coshnetwork6.mayfirst.org/node/38

OSHA Log 300 Fact Sheet
- UCLA Labor Occupational Safety and Health Program
Safety and Health Protection on the Job (Cal/OSHA Consultation Service poster)
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/shpstreng012000.pdf

A Summary of Procedures (for filing a Discrimination Complaint)
-California Division of Labor Standards Enforcement
http://www.dir.ca.gov/dlse/DiscriminationComplaintProcedure.htm

Whistleblower Complaints
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/WhisteblowerComplaint.htm

Whistleblower Protection Program
-Occupational Safety and Health Administration
http://www.whistleblowers.gov/index.html

Worker Responsibilities
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/workersResponsibilities.htm

Workers’ Rights
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/workersrights.htm

Workers’ Rights Training Guide
-Labor Occupational Health Program at UC Berkeley
See chapter 14 for the Workers’ Rights Training Guide

Workers’ Rights
-American Federation of Labor and Congress of Industrial Organizations
http://www.aflcio.org/issues/jobseconomy/workersrights/

Workers’ Compensation and Return to Work

The California Workers’ Compensation System
-California Division of Workers’ Compensation
http://www.dir.ca.gov/DWC/basics.htm
A basic introduction to California’s workers’ compensation system

Creating a Return-to-Work Program
-Public Entity Risk Institute
https://www.riskinstitute.org/peri/images/file/FPSH_Chapter_1_RTW_206.pdf
Fact Sheets and Guides for Injured Workers
- California Division of Workers Compensation
  http://www.dir.ca.gov/DWC/iwguides.html

Workers' Compensation in California—A Guidebook for Injured Workers (2006)
- Labor Occupational Health Program at UC Berkeley

Taking Action

Heath and Safety Action Plan
- ECELS-Healthy Child Care PA
  http://www.ecels-healthychildcarepa.org/content/Health-Safety%20Action%20Plan%2011-04.pdf

Health and Safety Action Plan Chart
- Industrial Accident Prevention Association
  A handy chart to track the implementation of action plans

Policy on Occupational Health & Safety Action Plans
- Charles Sturt University, AU

Strategies to Improve Health and Safety Training Guide
- Labor Occupational Health Program at UC Berkeley
  See chapter 16 for this training guide

Occupational Safety and Health Training

Culturast, Idomas y la Seguridad/ Cultures, Languages, and Safety:
PESO Training Module
- OR- Occupational Safety and Health Administration PESO
  English/Spanish
  http://www.cbs.state.or.us/external/osha/pdf/peso/peso_cultures_w.pdf
  Also available in PPT.

Safety and Health Training and Instruction Requirements
- Cal/OSHA
  http://www.dir.ca.gov/dosh/dosh_publications/TrainingReq.htm

Setting Up A Tailgate/Toolbox Safety Meeting
- Cal/OSHA
  http://www.dir.ca.gov/dosh/dosh_publications/setup.pdf
Workplace Health and Safety Committees

Comités de Seguridad y Reuniones de Seguridad/Safety Committees & Safety Meetings: PESO Training Module
- Oregon Occupational Safety and Health Division
  English/Spanish
  http://www.cbs.state.or.us/external/osha/pdf/peso/peso_safetycomm_w.pdf
  Also available in PPT.

Department Safety Committees
- UC Berkeley
  http://www.ehs.berkeley.edu/pubs/factsheets/08sftycomm.pdf

Guide to Effective Joint Labor/Management Health and Safety Committees
- New Jersey Department of Health and Senior Services
  http://www.state.nj.us/health/peosh/documents/jlmhsc.pdf

Health and Safety Committees
- International Brotherhood of Teamsters

Health & Safety Committees
- NJ Education Association
  http://www.njea.org/PDFs/HS_BrochureHealthSafetyCommittees.pdf

Prevention Fact Sheet: Joint Health and Safety Committees and Health and Safety Representatives
- Workplace Safety and Insurance Board
  While the laws mentioned are Canadian, this page is still a good overview of the purpose, function, composition, and benefits of a JHSC.

Road Map to a Local Association Health and Safety Program
- NJ Education Association
  http://www.njea.org/pdfs/HS_MembersExamineHSIssues.pdf
HAZARDS BY OCCUPATION

Administration and Office Staff

Safely at the Center of it all: A Health and Safety Tip Sheet for School Administrative and Office Staff
- Labor Occupational Health Program at UC Berkeley
  http://lohp.org/docs/projects/sash/6schooladministrativeandofficestaff.pdf

Computer Workstations e-Tools
- Occupational Safety and Health Administration

Cumulative Trauma Disorders In Office Workers
- New Jersey Department of Health and Senior Services
  http://www.state.nj.us/health/peoshweb/ctdib.pdf

Exercises For Office Workers
- Comcare (AU)
  http://www.gwu.edu/~riskmgnt/pdf/ergostretch.pdf

Health & Safety for Secretaries
- NJ Education Association
  http://www.njea.org/PDFs/HS_BrochureSecretaries.pdf

Keyboard Workstation Assessment Inspection Checklist
- The University of Melbourne
  Checklist for the computer workstation.

Office Ergonomics
- The University of Melbourne
  http://safety.unimelb.edu.au/topics/ergonomics/office/
  A variety of factsheets related to office ergonomic issues

Bus Drivers

Driving Home Safety: A Health and Safety Tip Sheet for School Bus Drivers
- Labor Occupational Health Program at UC Berkeley
  http://lohp.org/docs/projects/sash/7schoolbusdrivers.pdf
Bus drivers
-BLS Occupational Outlook Handbook
http://www.bls.gov/oco/ocos242.htm

Bus Programs
-California EPA
http://www.arb.ca.gov/msprog/buses.htm

Children’s School Bus Exposure Study - Summary
-California EPA
http://www.arb.ca.gov/research/health/school/sb-summ.htm
Bus drivers face these same exposures. Includes things drivers can do to reduce their exposure to diesel exhaust

Emergency Standard Operating Guidelines for Buses
-Missouri Center for Safe Schools
http://education.umkc.edu/Safe-School/documents/Bus%20SOG.pdf

Handbook for the New Hampshire School Bus Driver rev. 08/08
-New Hampshire Department of Safety, Division of Motor Vehicles

Health & Safety for Bus Drivers
-NJ Education Association
http://www.njea.org/PDFs/HS_BrochureBusDriver.pdf

Many Hazards of Diesel
-AFT-PSRP Department
http://aft.org/pdfs/healthsafety/fs_diesel0804.pdf

Motor Vehicle Safety Programs
-Labor Occupational Health Program at UC Berkeley
http://www.dir.ca.gov/chswc/WOSHTEP/Publications/MotorVehicleSafety.pdf

No Idling @ School
-EnviroFlash.
- Includes a sample school idle reduction policy

Reduce School Bus Idling: Good for Drivers, Good for Students, Good for the Environment!
-NH School Transportation Association and the NH Dept of Environmental Services
School Bus Driver In-Service Safety Series
-National Highway Traffic Safety Association

Transportation Professionals
-California School Employees Association—School Transportation Services
http://members.csea.com/MemberHome/Portals/0/csea_pdf/about_represent_transportation.pdf

Washington state 2009-10 School Bus Drivers Inservice: Slips, Trips and Falls
- Educational Service District 112, Washington State
http://www.k12.wa.us/transportation/DriverInstructor/2009-10/LP-MasterSlips-Trips-Falls.doc

American School Bus Council
http://www.americanschoolbuscouncil.org/

National Association of State Directors of Pupil Transportation Services
http://www.nasdpts.org/

National School Transportation Association
http://www.yellowbuses.org/

Custodians

Custodians of Safety: A Health and Safety Tip Sheet for School Custodians
- Labor Occupational Health Program at UC Berkeley
http://lohp.org/docs/projects/sash/5schoolcustodians.pdf

Asbestos Hazard Emergency Response Act: Training Requirement for Custodial/Maintenance Staff
-AFT-PSRP Department
http://aft.org/pdfs/healthsafety/fs_asbestosSRP0806.pdf

A Clean Sweep
-British Columbia School Safety Association

Custodial Handbook
-California Association of School Business Officials
http://www.casbo.org/storeindex.cfm?findprimarycategory=1735&findsecondarycategory=873
Available from CASBO for $45, this book lists procedures from custodial manuals from throughout California
Ergonomic Audit and Back Injury Assessment of Custodial Staff
-CUErgo
http://ergo.human.cornell.edu/ErgoPROJECTS/custodian.html

Green Cleaners and Alternatives in School Facilities Services
-New Hampshire Pollution Prevention in Schools Project

Health & Safety for Custodial and Maintenance Employees
-NJ Education Association
http://www.njea.org/PDFs/HS_BrochureCustodians.pdf

How to Select and Use Safe Janitorial Chemicals
-Western Sustainability and Pollution Prevention Network
http://wsppn.org/Janitorial/Appendix%20Part%201.pdf
Includes many fact sheets in the second half of this document (78 pgs)

Janitorial Products Pollution Prevention Project
-Western Sustainability and Pollution Prevention Network
http://www.westp2net.org/Janitorial/jp4.cfm
Site includes tips on how to check your cleaning product, factsheets, and results of a study done on 6800 workers in Santa Clara county called How To Select And Use Safe Janitorial Chemicals.

Quick and Easy Guide to Green Cleaning in Schools
-Green Clean Schools
http://www.healthyschoolscampaign.org/programs/gcs/

The Right to Know: School Custodial Maintenance Workers
-AFT-PSRP Department
http://aft.org/pdfs/healthsafety/fs_custodialrights0806.pdf

Working Safer and Easier for Janitors, Custodians and Housekeepers
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/janposter1.pdf
http://www.dir.ca.gov/dosh/dosh_publications/janposter2.pdf
http://www.dir.ca.gov/dosh/dosh_publications/janposter5.pdf
A series of 9 different posters in English and Spanish
**Food Service Workers**

Serving Up Safety: A Health and Safety Tip Sheet for School Food Service Employees  
- Labor Occupational Health Program at UC Berkeley  

Ergonomics for Very Small Businesses--Restaurant and Bar (Poster)  
- Cal/OSHA Consultation Service  
  [http://www.dir.ca.gov/dosh/dosh_publications/restapost.pdf](http://www.dir.ca.gov/dosh/dosh_publications/restapost.pdf)

Health & Safety for Food Service Employees  
- NJ Education Association  
  [http://www.njea.org/PDFs/HS_BrochureFoodService.pdf](http://www.njea.org/PDFs/HS_BrochureFoodService.pdf)

Restaurant Safety Training Guide  
- Labor Occupational Health Program at UC Berkeley  

Restaurant Supervisor Safety Training Program  
- Labor Occupational Health Program at UC Berkeley  
  [http://www.dir.ca.gov/chswc/English_training_program.pdf](http://www.dir.ca.gov/chswc/English_training_program.pdf)

Safety Tip Sheets  
- Labor Occupational Health Program at UC Berkeley  
  [http://www.dir.ca.gov/chswc/English_tipsheets.pdf](http://www.dir.ca.gov/chswc/English_tipsheets.pdf)
  
  Seven tip sheets available here, including  
  - Preventing Burns from Hot Stuff  
  - Preventing Cuts from Sharp Stuff  
  - Preventing Injuries from Slips and Falls  
  - Preventing Injuries from Ergonomic Hazards  
  - Preventing Injuries from Robberies and Assaults  
  - Planning for Emergencies on the Job  
  - Dealing with Injuries on the Job

**Groundskeepers**

Grounds for a Safe School: A Health and Safety Tip Sheet for School Groundskeepers  
- Labor Occupational Health Program at UC Berkeley  
  [http://lohp.org/docs/projects/sash/3schoolgroundskeepers.pdf](http://lohp.org/docs/projects/sash/3schoolgroundskeepers.pdf)
Agricultural/Industrial Mower Safety
-Farm Safety Association Inc.

Creosote
- UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/creosote_english.pdf

Ergonomics for Very Small Businesses--Landscaping (Poster)
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/Erg_Landscaping.pdf

Fatal Injuries Among Landscape Services Workers
-NIOSH

Groundskeeping Professionals
-California School Employees Association
http://members.csea.com/CseaHome/Portals/0/csea_pdf/about_represent_groundskeeping.pdf

Groundskeeping Safety
-Workers’ Compensation Program of the Commonwealth of Virginia

Histoplasmosis: Protecting Workers at Risk
-National Institute of Occupational Health and Safety
http://www.cdc.gov/niosh/97146eng.html

Landscape and Horticulture Services: Hazards and Solutions
-Occupational Safety and Health Administration
http://www.osha.gov/SLTC/landscaping/index.html#solutions

Landscaping Fact Sheets and Tips
-Center for Research on Occupational and Environmental Toxicology
http://www.croetweb.com/links.cfm?subtopicID=547

Protect Yourself Against The Sun
-Farm Safety Association Inc.

Protecting Yourself Against Harmful Sunlight
- Occupational Safety and Health Administration
Safe Practices When Working Around Hazardous Agricultural Chemicals
- Oregon Occupational Safety and Health Division
http://www.cbs.state.or.us/external/osha/pdf/pubs/1951e.pdf

Sun Safety in the Workplace
-Commission for Occupational Safety and Health (Australia)

American Federation of Teachers-Paraprofessionals and School-Related Personnel
http://www.aft.org/yourwork/psrp/

California School Employees Association
http://members.csea.com/memberhome/

Maintenance Workers

Maintaining Safety: A Health and Safety Tip Sheet for School Maintenance Staff
- Labor Occupational Health Program at UC Berkeley
http://lohp.org/docs/projects/sash/2schoolmaintenancestaff.pdf

Asbestos Hazard Emergency Response Act: Training Requirement for Custodial/Maintenance Staff
-AFT-PSRP Department
http://aft.org/pdfs/healthsafety/fs_asbestosSRP0806.pdf

A Guide to Selecting Non-Powered Hand Tools
-Cal/OSHA Consultation Service

Health & Safety for Custodial and Maintenance Employees
-NJ Education Association
http://www.njea.org/PDFs/HS_BrochureCustodians.pdf

The Right to Know: School Custodial Maintenance Workers
-AFT-PSRP Department
http://aft.org/pdfs/healthsafety/fs_custodialrights0806.pdf

Safe Use of Paint Strippers
-Health Canada
**Teachers and Paraeducators**

Teaching in a Safe Classroom: A Health and Safety Tip Sheet for Teachers and Paraeducators
- Labor Occupational Health Program at UC Berkeley
  [http://lohp.org/docs/projects/sash/1teachersandparaeducators.pdf](http://lohp.org/docs/projects/sash/1teachersandparaeducators.pdf)

Autism Spectrum Disorders: Supportive Strategies for Crisis Prevention
- Crisis Prevention Institute

Coping with Teacher Stress
- Pacific Resources for Education and Learning
  [http://www.prel.org/products/Products/Coping-teacherStress.htm](http://www.prel.org/products/Products/Coping-teacherStress.htm)

Deescalation Techniques
- Crisis Prevention Institute

Educators’ Perceptions of Causes and Consequences of Problematic Parental Behavior in Kentucky Schools
- Kentucky Center for School Safety
  [http://www.kysafeschools.org/clear/issues/06ParentalAggressionfinal.pdf](http://www.kysafeschools.org/clear/issues/06ParentalAggressionfinal.pdf)

Health & Safety for Paraeducators
- NJ Education Association
  [http://www.njea.org/PDFs/HS_BrochureParaeducators.pdf](http://www.njea.org/PDFs/HS_BrochureParaeducators.pdf)

Health & Safety for Teachers
- NJ Education Association
  [http://www.njea.org/PDFs/HS_BrochureTeachers.pdf](http://www.njea.org/PDFs/HS_BrochureTeachers.pdf)

Introducing the Violent Student Back Into School
- Public Entity Risk Institute
  [https://www.riskinstitute.org/peri/images/file/Salmon_Introducing_the_Violent_Student_Back_Into_School.pdf](https://www.riskinstitute.org/peri/images/file/Salmon_Introducing_the_Violent_Student_Back_Into_School.pdf)

Losing the Plot: Workplace Stress in School Libraries
In Access 18(4):17-22 2004
- Australian School Library Association
  [http://warriorlibrarian.com/CURRICULUM/LibStress.pdf](http://warriorlibrarian.com/CURRICULUM/LibStress.pdf)
  Includes much info for teachers in general
Prevention of Violence to Staff in the Education Sector
-European Agency for Safety and Health at Work

Prevention of Work-related Stress in the Education Sector
-European Agency for Safety and Health at Work

School Violence: Perception and Reality
-Crisis Prevention Institute

Stay Fire-Safe in the Classroom
-Schools Insurance Authority

Teacher’s Rights Mini-Guide
-CTA
http://www.cta.org/Professional-Development/Publications-/media/597A20B9A27C4F45B388BAA725DD8596.ashx

Ten Tips for Crisis Prevention
-Crisis Prevention Institute
http://www.crisisprevention.com/Resources/Info-Capsules/10-Tips-for-Crisis-Prevention

HAZARDS BY TOPIC

Asbestos

Asbestos
- UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/asbestos_english.pdf

Asbestos
-U.S. Environmental Protection Agency
http://www.epa.gov/asbestos/

Asbestos Fact Sheet
-The Environmental Information Association
http://www.eia-usa.org/fact-sheets/asbestos/

Asbestos Hazards in Schools: Guidelines for Local Leaders
Asbestos in Schools
-U.S. Environmental Protection Agency
http://www.epa.gov/asbestos/pubs/asbestos_in_schools.html

Federal Requirement for Asbestos Management in Schools
-U.S. Environmental Protection Agency
http://www.epa.gov/asbestos/pubs/aherarequirements.pdf

Health Risks of Asbestos
-Health Canada

A practical guide on best practice to prevent or minimise asbestos risks in work that involves (or may involve) asbestos: for the employer, the workers and the labour inspector
-ILO

Asthma

Asthma—The Basic Facts
-NSW Health (AU)

Occupational Asthma
-Consumer and Employment Protection, Gov. W. Australia

Occupational Asthma Tips Brochure
-The United Academy of Allergy, Asthma, and Immunity
http://www.aaaai.org/patients/publicedmat/tips/occupationalasthma.stm

Back Injury Prevention

Back Injuries
-State Compensation Insurance Fund
Don’t Take Back Problems Sitting Down
-State Compensation Insurance Fund

Hazard Alert: Back Injuries
-Center to Protect Workers’ Rights

Low Back Disorders
-European Agency for Safety and Health at Work

Low Back Pain Fact Sheet
-National Institute of Neurological Disorders and Stroke

Preventing Back Pain at Work and at Home
-American Academy of Orthopaedic Surgeons
http://orthoinfo.aaos.org/topic.cfm?topic=A00175&return_link=0

Biological Hazards

Anthrax
-UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/anthrax_english.pdf

Biological Agents
-European Agency for Safety and Health at Work

Biological Threat Be Informed Fact Sheet
-Dept. of Homeland Security

Creating Food-Safe Schools: A How-To Guide
-National Coalition for Food-Safe Schools
http://www.foodsafeschools.org/FSAG_CD/Summary_Book_Final_5-5-05.pdf

5 Feared Biological Agents Fact Sheet
-Johns Hopkins Public Health
http://www.jhsph.edu/Publications/Special/bioagents.htm
General Fact Sheets on Specific Bioterrorism Agents
-U.S. Centers for Disease Control and Prevention
http://www.bt.cdc.gov/bioterrorism/factsheets.asp

HACCP-Based [Food Service] Standard Operating Procedures (SOPs)
-National Food Service Management Institute and US Dept of Agriculture
http://sop.nfsmi.org/HACCPBasedSOPs.php

Special Resources: Biological and Chemical Agents
-American Federation of State, County and Municipal Employees
http://www.afscme.org/publications/2706.cfm

Bloodborne Pathogens

Bloodborne Hazards in Schools: Guidelines for Local Leaders
-NJ Education Association
http://www.njea.org/PDFs/HS_BrochureBloodborne.pdf

Bloodborne Pathogens: Safety and Security Fact Sheet
-Fairfax County Public Schools

Comprehensive School Safety Plan Template
-Imperial County Office of Education
http://www.icoe.k12.ca.us/ICOE/Departments/SWB/SCHOOL+SAFETY+PLANS/SCHOOL+SAFETY+PLANS.htm
Click on the link to the Comprehensive School Safety Plan Template to find a sample bloodborne pathogen incident report form and exposure control plan

Don’t Risk Your Health
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/dontrisk.html

Exposure Control Plan for Bloodborne Pathogens
-Stockton Unified School District
http://www.stockton.k12.ca.us/bp-archive/ExposureControlPlanforBloodbornePathogensAR4119.pdf

Exposure to Blood: What Healthcare Personnel Need to Know
-U.S. Centers for Disease Control and Prevention

Health and Safety Fact Sheet: Bloodborne Pathogens
-New York State United Teachers
Model Exposure Control Plan for Bloodborne Pathogens
- Schools Insurance Authority
http://www.sia-jpa.org/index.cfm?navId=64

Pitt County Schools Bloodborne Pathogens Program
-Pitt County Schools
Includes a training agenda, fact sheets for AIDS and hepatitis B, and the OSHA Bloodborne Pathogens/Universal Precautions Employee Safety Information Brief

Chemical Hazards

Chemical Management in Schools: Conducting a Chemical Survey
-New Hampshire Pollution Prevention in Schools

Chemicals
-State Compensation Insurance Fund

Elimination and Substitution of Dangerous Substances
-European Agency for Safety and Health at Work

Environmental Risks and Pregnancy
-March of Dimes
http://www.marchofdimes.com/aboutus/681_9146.asp

Green Cleaners and Alternatives in School Facilities Services
-New Hampshire Pollution Prevention in Schools Project

Hazardous Chemical Incidents in Schools --- United States, 2002-2007
-U.S. Centers for Disease Control and Prevention
http://www.cdc.gov/mmwr/preview/mmwrhtml/mm5744a1.htm?s_cid=mm5744a1_e

HazMap
-National Institutes of Health, U.S. Department of Health and Human Services
http://hazmap.nlm.nih.gov/
Information on hazardous chemicals and occupational diseases. Can search by hazardous agent (by type of agent or adverse effects), occupational diseases (by types of diseases or jobs and symptoms), and by types of high risk jobs.

**Healthy Schools Environment Resources**  
*U.S. Environmental Protection Agency*  
[http://cfpub.epa.gov/schools/index.cfm](http://cfpub.epa.gov/schools/index.cfm)

**How Chemicals Can Harm You Training Guide**  
*Labor Occupational Health Program at UC Berkeley*  
[http://www.lohp.org/graphics/pdf/hw24en03.pdf](http://www.lohp.org/graphics/pdf/hw24en03.pdf)  
See chapter 3 for this training guide

**How to Select and Use Safe Janitorial Chemicals**  
*Western Sustainability and Pollution Prevention Network*  
[http://wsppn.org/Janitorial/Appendix%20Part%201.pdf](http://wsppn.org/Janitorial/Appendix%20Part%201.pdf)  
Includes many fact sheets in the second half of this document (78 pgs)

**Quick and Easy Guide to Green Cleaning in Schools**  
*Green Clean Schools*  

**Preparation and Planning for Chemical Emergencies**  
*U.S. Centers for Disease Control and Prevention*  

**Review of Chemicals Used by Schools Officers**  
*Queensland Government.*  

**Right to Know Hazardous Substance Fact Sheets (similar to MSDS’s)**  
*New Jersey Department of Health and Senior Services*  
[http://web.doh.state.nj.us/rtkhsfs/indexfs.aspx](http://web.doh.state.nj.us/rtkhsfs/indexfs.aspx)  
Fact sheets for over 1600 chemicals, with many in Spanish.

**Skin Sensitizers**  
*European Agency for Safety and Health at Work*  

**Earthquakes**

**ABCs of Post-Earthquake Evacuation: A Checklist for Administrators and Faculty**  
--- *California Governor’s Office of Emergency Services*  
Bus Driver Checklists
-Caribbean Disaster Emergency Management Agency
http://weready.org/earthquake/schools_bus.php

Communications and Reporting Procedures
-Caribbean Disaster Emergency Management Agency
http://weready.org/earthquake/schools_comm.php

During an Earthquake
-Caribbean Disaster Emergency Management Agency
http://weready.org/earthquake/schools_duringquake.php

Earthquakes--Are You Ready?
-Federal Emergency Management Agency
http://www.fema.gov/areyouready/earthquakes.shtm

Earthquakes and Schools
-National Clearinghouse for Educational Facilities

Guide and Checklist for Nonstructural Earthquake Hazards in California Schools
-California Governor’s Office of Emergency Services

Immediately After an Earthquake
-Caribbean Disaster Emergency Management Agency
http://weready.org/earthquake/schools_afterquake.php

Maintenance Staff Checklists
-Caribbean Disaster Emergency Management Agency
http://weready.org/earthquake/schools_maintchklst.php

Mitigation of Maintenance Hazards
-Caribbean Disaster Emergency Management Agency
http://weready.org/earthquake/schools_maint.php

Principal Checklists
-Caribbean Disaster Emergency Management Agency
http://weready.org/earthquake/schools_principals.php

Protect Yourself During an Earthquake
-Earthquake Country Alliance
http://www.earthquakecountry.info/dropcoverholdon/
Seismic Hazards in Schools
*Caribbean Disaster Emergency Management Agency*
http://weready.org/earthquake/schools_classnbhd.php#class

Teacher Checklists
*Caribbean Disaster Emergency Management Agency*
http://weready.org/earthquake/schools_teachers.php

**Emergency Planning/Terrorism**

§3220. Emergency Action Plan
*California Code of Regulations*
http://www.dir.ca.gov/title8/3220.html

Bomb Threats in School
*Community Oriented Policing Services*

California Emergency Management Agency
*CalEMA*
http://www.calema.ca.gov/

Checklist for Emergency Preparedness in Schools
*Oregon School Boards Association*
http://www.osba.org/Resources/Article/Community_Relations/Crisis_checklist.aspx

Chemical Threat Be Informed Fact Sheet
*Dept. of Homeland Security*

Colorado School Safety Resource Center: Preparedness Links
*Colorado School Safety Resource Center*
http://www.safeschools.state.co.us/administrators.html#preparedness

Comprehensive School Safety Plan Template
*Imperial County Office of Education*

Contents of a First-Aid Kit
*Minnesota Department of Labor and Industry, Occupational Safety and Health Division*
http://www.dli.mn.gov/OSHA/PDF/fact_firstaid.pdf
Creating a Culture of Preparedness among Schools
-Governor’s Office of Homeland Security
http://www.homeland.ca.gov/prep_schools.html

Crisis Preparedness, Response, and Recovery
-School Health Policies and Program Study
Lots of statistics here on the numbers of states and districts who have crisis preparedness, response, and recovery plans, and more.

Crisis Response Box
-California Attorney General’s Crime and Violence Prevention Center and the California Department of Education’s Safe Schools and Violence Prevention Office
Describes how to put together a box of crucial information you need at your fingertips when a crisis strikes, including a campus area map, aerial photos of the campus, employee roster, master keys, and more.

Emergency First Aid Guidelines for California Schools: Guidelines for Helping an Ill or Injured Person
- California Emergency Medical Services Authority
This guide was developed to help school personnel respond to medical emergencies until medical personnel arrive. It includes flow charts to guide you through symptoms and management steps of 50 different types of emergencies, with directions on when to call 9-1-1, as well as information on developing an emergency plan, infection control procedures, and planning for persons with special health care needs.

Emergency Management for Schools
-U.S. Department of Education
http://www.connectlive.com/events/depteduphil0207/
4x1-hour webcasts addressing the different phases of emergency management: prevention, preparedness, response and recovery

Emergency Management Resource Guide
-Kentucky Center for School Safety
http://www.kysafeschools.org/clear/EMGpage.html

Emergency Planning
-U.S. Department of Education.

Emergency Preparedness
- Schools Insurance Authority
  http://www.sia-jpa.org/index.cfm?navid=104
  Model program and resource manual available here

Emergency Preparedness
- State Compensation Insurance Fund

Emergency Response and Planning Training Guide
- Labor Occupational Health Program at UC Berkeley
  See chapter 15 for this training guide

Explosions Threat Be Informed Fact Sheet
- Dept. of Homeland Security

Eye Safety: Emergency Response and Disaster Recovery
- National Institute of Occupational Health and Safety
  http://www.cdc.gov/niosh/topics/eye/eyesafe.html

Guide for the Development of a District-Wide School Safety Plan
- NJ Department of Education
  http://www.state.nj.us/education/educators/school_safety_man.pdf

Harvard University Emergency Guide
- University Operations Center
  http://www.law.harvard.edu/about/administration/guide.pdf

Health & Safety for Security Officers
- NJ Education Association

How Schools Can Become More Disaster Resistant
- Federal Emergency Management Agency
  http://www.fema.gov/kids/schdizr.htm

Importance of First Aid Training
- USC Environmental Health and Safety
  http://capsnet.usc.edu/ehs/documents/FactSheet-November08-ImportanceofFirstAidTraining.pdf

Incident Command System (ICS) for Schools
- New York State Center for School Safety
  http://nyscenterforschoolsafety.org/ics.pdf
Landslides and Debris Flow—Are You Ready?
- Federal Emergency Management Agency
http://www.fema.gov/areyouready/landslide.shtm

Mass Casualty Event Preparedness and Response
- U.S. Centers for Disease Control and Prevention
http://www.bt.cdc.gov/masscasualties/

Model Safe School Plan Volume 2-- Emergency Procedures:
A Template for Ensuring a Safe, Healthy and Productive Learning Environment
- LA Unified School District
http://www.lausd-oehs.org/docs/ModelSSP/ModelSafeSchoolPlanV2Template.pdf

Multi-Hazard
- FEMA Emergency Management Institute
http://emilms.fema.gov/is362_Schools/index.htm
  free online course focusing on emergency planning for schools

Nuclear Blast Be Informed Fact Sheet
- Dept. of Homeland Security

Practical Information on Crisis Planning: A Guide for Schools and Communities
- U.S. Department of Education Office of Safe and Drug-Free Schools

Preparation and Planning for Chemical Emergencies
- U.S. Centers for Disease Control and Prevention
http://www.bt.cdc.gov/chemical/prep.asp

Radiation Emergencies
- U.S. Centers for Disease Control and Prevention
http://www.bt.cdc.gov/radiation/

Radiation Threat Be Informed Fact Sheet
- Dept. of Homeland Security

Safe Schools—A Planning Guide for Action, 2002
- California Department of Education
http://www.cde.ca.gov/re/pn/rc/ap/pubcat.aspx
Enter “safe schools” into the keywords search box for information on how to order. This publication by the CDE gives examples of successful programs and
strategies, and includes a step-by-step planning guide for schools. Available from the CDE for $12

**School Crisis Guide**
- National Education Association
  [http://www.neahin.org/crisisguide/](http://www.neahin.org/crisisguide/)

**School Emergency Response: Using SEMS at Districts and Sites**
- California Governor’s Office of Emergency Services
Includes a template of a school emergency plan. Written in non-technical language.

**School Preparedness for Terrorism Resource List**
- National Clearinghouse for Educational Facilities
  [http://www.edfacilities.org/rl/terrorism.cfm](http://www.edfacilities.org/rl/terrorism.cfm)

**School Safety Plans**
- Imperial County Office of Education

**Ergonomics: Preventing Musculoskeletal Disorders**

**California’s Regulation on Repetitive Motion Injuries**
- UCLA Labor Occupational Safety and Health Program

**Easy Ergonomics**
- Cal/OSHA Consultation Service
  [http://www.dir.ca.gov/dosh/dosh_publications/EasErg2.pdf](http://www.dir.ca.gov/dosh/dosh_publications/EasErg2.pdf)

**Easy Ergonomics for Desktop Computer Users**
- Cal/OSHA Consultation Service

**Ergonomics**
- UCLA Labor Occupational Safety and Health Program

**Ergonomics**
- State Compensation Insurance Fund
Ergonomics Awareness
- Oregon Occupational Safety and Health Division
  http://www.cbs.state.or.us/external/osha/educate/training/pages/201outline.html
  A module in OR/Occupational Safety and Health Administration’s Safety for Small Business Resources. Includes an instructor’s guide, an employee workbook, a short quiz and a sample accident investigation form. Also available in PPT.
  http://www.cbs.state.or.us/external/osha/pdf/workshops/201w.pdf
    Employee workbook.
  http://www.cbs.state.or.us/external/osha/pdf/workshops/201i.pdf
    Instructor’s guide.

Ergonomics for Schools
- Center for Research on Occupational and Environmental Toxicology
  http://www.croetweb.com/links.cfm?subtopicID=386
    A list of websites regarding ergonomics for school staff

Ergonomics for Schools
- The Puget Sound Chapter of the Human Factors and Ergonomics Society

Ergonomics--Ideas that Work
- UCLA Labor Occupational Safety and Health Program
  http://losh.ucla.edu/losh/resources-publications/fact-sheets/ergoideas_english.pdf

Ergonomics Training Guide
- Labor Occupational Health Program at UC Berkeley
    See chapter 10 for this training guide

Fitting the Task to the Person: Ergonomics for Very Small Businesses
- Cal/OSHA Consultation Service
  http://www.dir.ca.gov/dosh/dosh_publications/fit_task.pdf

Lifting Safer
- Cal/OSHA Consultation Service
  English/Spanish
  http://www.dir.ca.gov/dosh/dosh_publications/liftingSafer.pdf
Musculoskeletal Disorders (MSDs)--Repetitive Stress Injuries
-United Food and Commercial Workers
A fact sheet describing job risk factors, causes and some of the kinds of disorders workers can experience. Includes brief job evaluation.

Repetitive Stress Injury Handbook: For Education Support Professionals
-National Education Association
http://www.nea.org/home/29829.htm
Includes information specific to clerical, bus drivers, custodians and food service workers as well as a “chapter” on health and safety committees, prevention, and types of RSIs

What Is Ergonomics?
-Institute of Ergonomics and Human Factors
http://www.iehf.org/what-ergonomics

Work Shouldn’t Hurt
-AFT-PSRP Department
http://aft.org/pdfs/healthsafety/br_repetitivestrain0807.pdf

You should know about work-related musculoskeletal disorders
-Department of Defense Ergonomics Working Group
http://usachppm.apgea.army.mil/ergopgm/Docs/ArmyErgoFactSheetWMSDsSEP08.pdf
This site also has many other fact sheets on work-related musculoskeletal disorders at:

Extreme Temperatures

Cold Stress Card
- Oregon Occupational Safety and Health Division
http://www.cbs.state.or.us/external/osha/pdf/pubs/3336.pdf

Heat Equation
-Division of Occupational Health and Safety Oregon
http://www.cbs.state.or.us/external/osha/pdf/pubs/3333.pdf

Heat Illness Fact Sheet
-UCLA Labor Occupational Safety and Health Program
Heat Stress
- Consumer and Employment Protection, Gov. W. Australia

Heat Stress and Heat Illness Resources
- UCLA Labor Occupational Safety and Health Program

Heat Stress Card
- Occupational Safety and Health Administration

Heat Stress Fact Sheet
- UCLA Labor Occupational Safety and Health Program

Heat Stress Safety Checklist
- UCLA Labor Occupational Safety and Health Program

Indoor Heat Stress Regulations
- UCLA Labor Occupational Safety and Health Program

Protect Yourself from Heat Illness
- Cal/OSHA

Protecting Workers In Hot Environments
- Occupational Safety and Health Administration

SunWise Program
- U.S. Environmental Protection Agency
  http://www.epa.gov/sunwise/

VIEU Policy Statement on Thermal Stress in the Workplace
- Victorian Independent Education Union
**Fire Safety**

**Arson Prevention Tips Handout**
- Schools Insurance Authority  

**Arson Prevention Tips Checklist and Action Plan**
- Schools Insurance Authority  

**Did You Know? Fire Prevention and Protection Tips**
- LA Unified School District  

Tip for school construction projects.

**Fire--Are You Ready?**
- Federal Emergency Management Agency  
  [http://www.fema.gov/areyouready/fire.shtm](http://www.fema.gov/areyouready/fire.shtm)

**School Fire and Life Safety Guidelines**
- Schools Insurance Authority  

“This guidebook discusses fire regulations for assemblies, classrooms, housekeeping, gates, playhouses, carnivals and many other school-related facilities and activities.”

**Stay Fire-Safe in the Classroom**
- Schools Insurance Authority  

**Summer Fire Safety**
- Schools Insurance Authority  

**Wildfires and Schools**
- National Clearinghouse for Educational Facilities  

**Hazard Communication (Labels and MSDS)**

**Chemical Hygiene and Hazard Example Communication Plan**
- Missouri Center for Safe Schools

Communicacion de Riesgo/ Hazard Communication:  PESO Training Module
- Oregon Occupational Safety and Health Division
http://www.cbs.state.or.us/external/osha/pdf/peso/peso_hazcom_w.pdf
PESO training modules are written in both English and Spanish. This module is also available in PPT.

Guide to California Hazard Communication Regulation
-Cal/OSHA
http://www.dir.ca.gov/dosh/dosh_publications/hazcom.pdf

How to Read a Material Safety Data Sheet Fact Sheet
-American Federation of State, County and Municipal Employees
http://www.afscme.org/issues/1335.cfm

How Do I Read an MSDS (Material Safety Data Sheet)?
-UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/msds_english.pdf

International Chemical Safety Cards (ICSC’s)
-International Program On Chemical Safety
http://www.cdc.gov/niosh/ipcs/nicstart.html
Summarizes essential health and safety information on chemicals, offering a basic tool to supply workers with information on the properties of the chemicals that they use. Produced by the United Nations Environment Programme (UNEP), the International Labour Office (ILO) and the World Health Organization (WHO).

Right to Know Hazardous Substance Fact Sheets (similar to MSDS’s)
-New Jersey Department of Health and Senior Services
http://web.doh.state.nj.us/rtkhsfs/indexfs.aspx
Many are available in Spanish

SIRI MSDS Index
-SIRI (Vermont Safety Information Resources, Inc.)
http://hazard.com/msds/index.php
One of the best general sites to start a search. Either select a letter A-Z to browse manufacturers alphabetically (for sheets not in the SIRI collection) or do a full-text keyword search in the SIRI MSDS database. Lots of additional safety links and info.

Indoor Air Quality
Air Quality and School Renovation
- Vermont Department of Health
  http://healthvermont.gov/enviro/indoor_air/school_renovate.aspx

California Portable Classrooms Study
- California Air Resources Board
  http://www.arb.ca.gov/research/indoor/pcs/pcs.htm

EMF’s in the Workplace
- National Institute of Occupational Health and Safety
  http://www.cdc.gov/niosh/emf2.html

Fact Sheet: Renovating Schools
- NRDC’s The Green Squad
  http://www.nrdc.org/GreenSquad/library/renovations.html

Healthy School Environments
- NJ Work Environment Council
  http://www.njwec.org/healthyschoolenvironments.cfm
  several publications available here, with links to other related resources

Healthy School Environments Assessment Tool (HealthySEATv2)
- U.S. Environmental Protection Agency
  http://www.epa.gov/schools1/healthyseat/index.html
  The Healthy School Environments Assessment Tool is a free software program to help districts evaluate and manage their school facilities.

Healthy School Facility Environments
- NJ Department of Health and Senior Services
  http://www.nj.gov/health/healthyschools/index.shtml

IAQ Tools for School Program
- U.S. Environmental Protection Agency
  http://www.epa.gov/iaq/schools/
  “...a comprehensive resource to help schools maintain a healthy environment in school buildings by identifying, correcting, and preventing IAQ problems.”

Indoor Air Quality
- New Jersey Department of Health and Senior Services
  http://www.state.nj.us/health/peosh/documents/iaqdoc.pdf

Indoor Air Quality
- NJ Education Association
Indoor Air Quality, A Guide for Educators
-California Department of Education
http://www.cde.ca.gov/ls/fa/sf/iaq.asp

Indoor Air Quality and Personal Exposure Assessment Program
-California Environmental Protection Agency
http://www.arb.ca.gov/research/indoor/INDOOR.HTM
Includes a link to a fact sheet on the Health Effects of Indoor Pollutants, the Classroom Study and Advisory, and other related links

Indoor Air Quality Fact Sheet
-American Federation of Government Employees
http://www.afge.org//Index.cfm?Page=IndoorAirQuality

Indoor Air Quality Fact Sheet
-New York Committee for Occupational Safety and Health
http://www.nycosh.org/workplace_hazards/respiratory_haz_and_protection/IndoorAirQualityFactsheet.pdf

Indoor Bioaerosols
-New Jersey Department of Health and Senior Services
http://www.state.nj.us/health/peosh/documents/bioaero.pdf

Indoor Environmental Quality
-CT Department of Public Health

Indoor Environmental Quality (IEQ) Fact Sheet
-National Institute of Occupational Safety and Health
http://www.cdc.gov/niosh/topics/indoorenv

Mold & Moisture
-U.S. Environmental Protection Agency
http://cfpub.epa.gov/schools/top_sub.cfm?t_id=41&s_id=31

Mold in my school: what do I do?
-The California Department of Health Services.

Mold in Schools
-U.S. Environmental Protection Agency
Mold Resources
-U.S. Environmental Protection Agency.
http://www.epa.gov/mold/moldresources.html

An Office Building Occupant’s Guide to Indoor Air Quality
-U.S. Environmental Protection Agency.
http://www.epa.gov/iaq/pubs/occupgd.html

Portable Classrooms
-U.S. Environmental Protection Agency
http://cfpub.epa.gov/schools/top_sub.cfm?t_id=44

School Advisory from the California Classrooms Study
-California EPA
http://www.arb.ca.gov/research/health/school/pcsfact.pdf

School Health
-California EPA
http://www.arb.ca.gov/research/health/school/school.htm
mostly aimed at healthy children, but will also apply to workers

School Renovation
-NJ Education Association
http://www.njea.org/PDFs/HS_BrochureRenovations.pdf

Take a Deep Breath and Thank Your Custodian: Develop a Local Association IAQ Action Plan
-National Education Association

Tips for Investigating Moisture and Mold Problems in Schools
-AFT
http://www.aft.org/pdfs/healthsafety/fs_mold0210.pdf

Infectious Diseases

Aerosol Transmissible Diseases
-California Occupational Safety and Health Standards Board
http://www.dir.ca.gov/oshsb/atd0.html

All About Hantavirus
-U.S. Centers for Disease Control and Prevention
http://www.cdc.gov/ncidod/diseases/hanta/hps/noframes/FAQ.htm
Control of Pandemic Flu Virus on Environmental Surfaces in Homes and Public Places
- Flu.gov
  http://www.flu.gov/individualfamily/panfacts.html

H1N1 Flu Information for Schools and Higher Education
- California Department of Public Health
  http://www.cdph.ca.gov/HealthInfo/discond/Pages/H1N1Schools.aspx

Handwashing at School
- CHSNE Health Unit Collaboration
  http://tinyurl.com/cdneto

Make Hand-Washing a Healthy Habit
- Minnesota Department of Health
  http://www.health.state.mn.us/handhygiene/wash/hwfactsheet.pdf

Next Flu Pandemic: What to Expect
- U.S. Centers for Disease Control and Prevention
  http://www.pandemicflu.gov/professional/community/nextflupandemic.pdf

Pandemic Flu: A Planning Guide for Educators
- U.S. Department of Education

Protection From Infection
- American Federation of State, County and Municipal Employees
  http://www.afscme.org/publications/2827.cfm
  How communicable diseases are spread and controls

SARS
- UCLA Labor Occupational Safety and Health Program
  http://losh.ucla.edu/losh/resources-publications/fact-sheets/sars_english.pdf

Seasonal Influenza: Information for Schools
- U.S. Centers for Disease Control and Prevention
  http://www.cdc.gov/flu/school/qa.htm

Smallpox
- UCLA Labor Occupational Safety and Health Program
  http://losh.ucla.edu/losh/resources-publications/fact-sheets/smallpox_english.pdf

**Lab Safety**
Baker’s Dozen Safety Rules (Plus 1)
- Carnegie Institution of Washington
http://www.carnegieinstitution.org/first_light_case/horn/labsafety.html

Hazardous Waste Disposal: Management of School Laboratory Waste
- AL Department of Environmental Management.

Inclusive Safety Solutions: What Every Teacher Should Know About Special Education and Laboratory Safety Legislation
- The Science Teacher, September 1999

Lab Safety - Beyond Goggles
- The Christian Science Monitor

Laboratory Safety Guidelines: 40 Steps to a Safer Laboratory
- The Laboratory Safety Institute
http://www.labsafetyinstitute.org/LabSafetyGuidelines.htm

Science Safety Handbook for California Public Schools
- California Department of Education

Lead

Fact Sheet: Lead in Schools.
- NRDC’s The Green Squad
http://www.nrdc.org/greensquad/library/lead.html

Fact Sheet: Lead in Drinking Water Coolers
- CT Department of Public Health

Is There Lead in Drinking Water in Educational Facilities?
- AZ Department of Environmental Quality

Lead
- UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/lead_english.pdf
Lead and Health - Is Your Family at Risk?
NSW Health (AU)

Lead in Paint, Dust, and Soil
-U.S. Environmental Protection Agency.
http://www.epa.gov/opptintr/lead/index.html
Resources and links to information on basic lead exposure and hazard control issues

Lead is a Poison (Keep Your Family Safe from Lead)
-UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/poison_english.pdf

Lead Safety and School Modernization
-Labor Occupational Health Program at UC Berkeley

Working in a Lead-Safe School
-Labor Occupational Health Program at UC Berkeley
http://www.lohp.org/docs/pubs/lead/LEADSAFE.PDF

Lockout/Tagout

Lockout/Blockout
-Cal/OSHA Consultation Service
A brief tailgate training fact sheet.

Lockout/Blockout Methods and Sample Procedures
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/lockout.html

Lockout/Tagout Fact Sheet
-Occupational Safety and Health Administration

Lockout...Tagout-Remember to Lockout and Tagout
-State Compensation Insurance Fund

Manual Materials Handling

Manual Handling
Manual Material Handling: PESO Training Module
- Oregon Occupational Safety and Health Division
English/Spanish
http://www.cbs.state.or.us/external/osha/pdf/peso/peso_materialhandling_wp.pdf
Also available in PPT.

Manual Handling Identification
- The University of Melbourne
Checklist for hazard identification, risk assessment, and risk control of manual handling tasks.

Noise

General Estimates of Work-Related Noises
-National Institute of Occupational Safety and Health
http://www.cdc.gov/niosh/docs/2001-104/
Great diagram including sound levels for some common noises experienced in everyday life and in the work environment.

Noise and Vibration
- Department of Consumer and Employment Protection, Gov. of W. Australia

Noise Damages Hearing
-Occupational Health Clinics for Ontario Workers Inc.

Noise on the Job
-United Food and Commercial Workers

Wise Ears! At Work!
-National Institute of Deafness and Other Communication Disorders

Work-related Hearing Loss
-National Institute of Occupational Safety and Health
http://www.cdc.gov/niosh/docs/2001-103/

Personal Protective Equipment

Personal Protective Equipment Factsheet
- Occupational Safety and Health Administration

Respirator Regulation
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/newRespira.pdf

Respiratory Protection in the Workplace: A Practical Guide for Small-Business Employers
-Cal/OSHA Consultation Service
http://www.dir.ca.gov/dosh/dosh_publications/respiratory.pdf

Pesticides

Biology and Control of Head Lice
-University of Florida
http://schoolipm.ifas.ufl.edu/tp2.htm

Buy Less, Lock it Away, and Dispose with Care
-California Department of Pesticide Regulation
http://www.cdpr.ca.gov/docs/factshts/storage.pdf

Clothes Washing For Pesticide Handlers
-Oregon Occupational Safety and Health Division
http://www.cbs.state.or.us/external/osha/pdf/pubs/2858.pdf

Fact Sheet: Pesticides and Schools
-National Resources Defense Council
http://www.nrdc.org/greensquad/library/pesticides.html

Facts and Figures Children, Pesticides, and Schools
-National Coalition Against the Misuse of Pesticides
http://www.beyondpesticides.org/schools/sepa/SEPA_fact&figures.htm

Head Lice
-University of Florida IFAS Extension
http://edis.ifas.ufl.edu/ig142
The Healthy Schools Act of 2000 (AB 2260) Frequently Asked Questions
- California Department of Pesticide Regulation
  http://apps.cdpr.ca.gov/schoolipm/overview/faq2000.cfm

Integrated Pest Management (IPM) in Schools
- U.S. Environmental Protection Agency
  www.epa.gov/pesticides/ipm

Model Program Guide 2nd Edition PM 02-04
- California Department of Pesticide Regulation
  http://www.cdpr.ca.gov/schoolipm/managing_pests/guidebook.cfm
  Guidebook for developing an IPM plan

Pest Control in the School Environment: Adopting Integrated Pest Management
- U.S. Environmental Protection Agency
  http://www.epa.gov/pesticides/ipm/brochure/

Pest Management
- U.S. Environmental Protection Agency
  http://cfpub.epa.gov/schools/top_sub.cfm?t_id=301&s_id=33

Pesticide Complaints? You Have the Right to...
- California Department of Pesticide Regulation
  http://www.cdpr.ca.gov/docs/factshts/right2.pdf

Pesticide Exposure
- National Ag Safety Database

Pesticide Safety Information- Safety Rules for Pesticide Handlers on Farms
- California Department of Pesticide Regulation
  http://www.cdpr.ca.gov/docs/whs/pdf/hs1571.pdf

Pesticide Safety Information- Washing Pesticide Work Clothing
- California Department of Pesticide Regulation
  http://www.cdpr.ca.gov/docs/whs/pdf/hs1228.pdf

Pesticide Safety Information- Working Safely With Pesticides on Farms
- California Department of Pesticide Regulation
  http://www.cdpr.ca.gov/docs/whs/pdf/hs2.pdf

Read the [Pesticide] Label First!
- California Department of Pesticide Regulation
  http://www.cdpr.ca.gov/docs/factshts/read2.pdf
Reducing Pesticide Exposure at Schools
-National Institute for Occupational Safety and Health

Storing Pesticides Safely
-National Ag Safety Database

Think Before You Spray, Read all Labels and Obey
-California Department of Pesticide Regulation
http://www.cdpr.ca.gov/docs/factshts/think2.pdf

Understanding Pesticide Labels
-National Ag Safety Database

Wear Protective Clothing When Applying Pesticides
-National Ag Safety Database

What is a Pesticide?
-California Department of Pesticide Regulation
http://www.cdpr.ca.gov/docs/factshts/what2.pdf

What to do in a Pesticide Emergency
-National Ag Safety Database

Respiratory Diseases (also see “Asthma” above)

Occupational Respiratory Disease
-American Academy of Family Physicians

Respiratory Sensitizers
-European Agency for Safety and Health at Work

Silica and Silicosis
-UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/silica_english.pdf
Slips & Falls

Preventing Slip and Trip Incidents in the Education Sector
-HSE
http://www.hse.gov.uk/pubns/edis2.pdf

Preventing Work-Related Slips, Trips & Falls
-Lewisham School Effectiveness Homepage, Lewisham UK
http://tinyurl.com/y8b5rjc

Public Enemy Number One: Slips, Trips and Falls
-Aurora Public Schools
http://www.aps.k12.co.us/risk/archive7.htm

School Safety: Slips, Trips and Fall Prevention
-Boyd County Public Schools
http://www.boyd.kyschools.us/safety/schoolsafety.htm

Slips, Trips and Falls
-European Agency for Safety and Health at Work

Stress Management

Coping with a Traumatic Event
-U.S. Centers for Disease Control
http://www.bt.cdc.gov/masscasualties/copingpub.asp

How to Cope With Stress
- New South Wales Health (AU)

Managing Stress Arising from Work
-Cal/OSHA Consultation Service

Migraine at Work
-Consumer and Employment Protection, Gov. W. Australia

Practical Advice for Workers on Tackling Work-related Stress and its Causes
-European Agency for Safety and Health at Work
Stress at Work
-National Institute for Occupational Health and Safety
http://www.cdc.gov/niosh/docs/99-101/

Stress at Work
-Commission for Occupational Safety and Health (Australia)

What is Workplace Stress?
-AFT

Work-related Stress
-European Agency for Safety and Health at Work

Traffic Safety

Diesel Exhaust
-UCLA Labor Occupational Safety and Health Program
http://losh.ucla.edu/losh/resources-publications/fact-sheets/diesel_english.pdf

Preventing Vehicle Transport Accidents at the Workplace
-European Agency for Safety and Health at Work

The Shape and Color--Give Us a Sign
-U.S. Dept of Transportation
http://mutcd.fhwa.dot.gov/Signs/results.cfm?type=all

Work-Related Roadway Crashes--Prevention Strategies for Employers
-National Institute for Occupational Safety and Health

Work-Related Roadway Crashes--Who's At Risk?
-National Institute for Occupational Safety and Health

Vibration

Occupational Vibration Exposure
-State Compensation Insurance Fund
Whole Body Vibration and Hand-Arm Vibration Syndrome
-Occupational Health Clinics for Ontario Workers Inc.
http://www.ohcow.on.ca/resources/handouts.html
View or print the handout in pdf or html.

Violence Prevention

Autism Spectrum Disorders: Supportive Strategies for Crisis Prevention
-Crisis Prevention Institute
http://www.crisisprevention.com/Resources/Info-Capsules/ASD--Supportive-Strategies-for-Crisis-Prevention

Cal/OSHA Guidelines for Workplace Security
-Cal/OSHA
http://www.dir.ca.gov/dosh/dosh_publications/worksecurity.html

Comprehensive Safe Schools Plan Checklist
-MS State University

Crime, Violence, Discipline and Safety in U.S. Public Schools 2007-2008
-National Center for Educational Statistics

Dealing With Bullying At Work: A Guide for Workers
-Commission for Occupational Safety and Health (Australia)

Deescalation Tips
-Crisis Prevention Institute

Guide for Preventing and Responding to School Violence
-International Association of Chiefs of Police
http://www.theiACP.org/Portals/0/pdfs/Publications/schoolviolence2.pdf

Managing the Risks of Violence at Work in the Education Sector
-WorkCover Corporation
Model Injury & Illness Prevention Program for Workplace Security
-Cal/OSHA
http://www.dir.ca.gov/dosh/dosh_publications/iipsecurity.html

Prevention of Violence to Staff in the Education Sector
-European Agency for Safety and Health at Work

School Resource Officer Survey Report
-National Association of School Resource Officers

School Violence: Perception and Reality
-Crisis Prevention Institute

Ten Tips for Crisis Prevention
-Crisis Prevention Institute

Threat Assessment in Schools: A Guide to Managing Threatening Situations and
To Creating Safe School Climates
-U.S. Secret Service

Violence Against Teachers and School Staff
-National Institute for Occupational Safety and Health
http://www.cdc.gov/niosh/blog/nsb041408_teacher.html

Violence at Work
-European Agency for Safety and Health at Work

Violence in Schools
-NJ Education Association
http://www.njea.org/PDFs/HS_BrochureViolence.pdf

Violence in the Workplace
-National Institute for Occupational Safety and Health
http://www.cdc.gov/niosh/violarisk.html
This fact sheet provides basic information on workplace violence including risk
factors and prevention strategies.
Violence Prevention
- *California Department of Education*
  [http://www.cde.ca.gov/ls/ss/vp/](http://www.cde.ca.gov/ls/ss/vp/)
  Provides links to information on safe school planning, resources, and trainings

Workplace Bullying, Harassment and Violence
- *Queensland Government, Workplace Health and Safety (Australia)*

Workplace Violence
- *Occupational Safety and Health Administration*
  Provides basic information about vulnerable occupations, employer/employee roles in prevention and protection, and recommendations for response to violent incidents.

Workplace Violence Fact Sheet
- *American Federation of State, County and Municipal Employees*
  [http://www.afscme.org/issues/1293.cfm](http://www.afscme.org/issues/1293.cfm)

Workplace violence in service sectors with implications for the education sector: Issues, solutions and resources
- *National Education Association, USA and International Labour Office, Geneva*

Young Workers

Are You a Working Teen?
- *Labor Occupational Health Program at UC Berkeley*

Facts For Employers--Safer Jobs For Teens
- *Labor Occupational Health Program at UC Berkeley*

Guide for Working Teens
- *State Compensation Insurance Fund*

Health and Safety Rights on the Job for Teen Workers
- *National Committees for Occupational Safety and Health*
  [http://coshnetwork6.mayfirst.org/sites/default/files/PWWERteens_0.pdf](http://coshnetwork6.mayfirst.org/sites/default/files/PWWERteens_0.pdf)
How to Train Teen Workers
-State Compensation Insurance Fund
A guidebook on how to train teen workers, with 6 different topics and activities. Includes an orientation checklist.

Hurt on the Job? Information Alert for Teens
-Labor Occupational Health Program at UC Berkeley

School in the Middle: Teens Take on Toxics
-UCLA Labor Occupational Safety and Health Program
A fotonovela in a comic book format telling the story of 3 teens who work to get some toxics in their middle school cleaned up.

Sexual Harassment Factsheet
-UCLA Labor Occupational Safety and Health Program

So You’ve Got The Job
-California Resource Network for Young Worker Health and Safety

OCCUPATIONAL HEALTH AND SAFETY LAWS AND REGULATIONS

§5199 Aerosol Transmissible Diseases
-Title 8 California Code of Regulations
http://www.dir.ca.gov/oshsb/atd0.html

Cal/OSHA Safety and Health Training and Instruction Requirements
http://www.dir.ca.gov/dosh/dosh_publications/trainingreq.htm

§6300 California Occupational Safety and Health Act of 1973
-California Labor Code
http://www.leginfo.ca.gov/cgi-bin/displaycode?section=lab&group=06001-07000&file=6300-6332

§3220 Emergency Action Plan
-California Code of Regulations
http://www.dir.ca.gov/title8/3220.html

§5194 Hazardous Communication Program
-Title 8 California Code of Regulations
Healthy Schools Act of 2000
http://apps.cdpr.ca.gov/schoolipm/overview/faq2000.cfm

§3395 Heat Illness Prevention
-Title 8 California Code of Regulations
http://www.dir.ca.gov/Title8/3395.html

§3203 Injury and Illness Prevention Program
-Title 8 California Code of Regulations
http://www.dir.ca.gov/title8/3203.html

§25100; 27000 Prop 65
Safe Drinking Water and Toxic Enforcement Act of 1986
-Title 27 California Code of Regulations
http://oehha.ca.gov/prop65/law/pdf_zip/AllProp65RegssList.pdf
A list of chemicals known to the state to cause cancer or reproductive toxicity
http://oehha.ca.gov/prop65/prop65_list/Newlist.html

Cal/OSHA Employer Records of Occupational Injury and Illness
http://www.californiaosha.info/

§32280 School Safety Plan
-California Education Code
http://www.leginfo.ca.gov/cgi-bin/displaycode?section=edc&group=32001-33000&file=32280-32289

§6310 Whistleblower protection
-California Labor Code
http://www.dir.ca.gov/dosh/WhisteblowerComplaint.htm

§6311 Right to Refuse Unsafe Work
-California Labor Code
http://www.dir.ca.gov/dosh/WhisteblowerComplaint.htm

AGENCIES & ORGANIZATIONS

School-Related Sites

SASH Resource Center
- Labor Occupational Health Program at UC Berkeley
http://www.dir.ca.gov/chswc/sash
The SASH Resource Center is available to you to help you in your efforts to make your workplace as safe and healthy as possible. Contact Karen Andrews at (510)
643-4335 or andrews2@berkeley.edu with questions on workplace health and safety issues or on this Guide. Contact Donna Iverson at (510) 643-8902 or driver@berkeley.edu with questions on the SASH Program itself.

Alliance of Schools for Cooperative Insurance Programs (ASCIP)
http://www.ascip.org/
Many services for its members including online trainings. Has freely available factsheets on a variety of topics on the ASCIP Risk Alerts! page.

American Federation of Teachers
http://www.aft.org/index.cfm

American Federation of Teachers-Paraprofessionals and School-Related Personnel
http://www.aft.org/yourwork/psrp/

California Association of School Business Officials
http://www.casbo.org/
CASBO publishes the magazine California School Business which can be viewed online, and legislative updates, and maintains an online bookstore that carries school manuals among other topics.

California Department of Education
http://www.cde.ca.gov/index.asp

California Federation of Teachers
http://www.cft.org/
The CFT is the statewide affiliate of the American Federation of Teachers. It represents faculty and other school employees in public and private schools and colleges.

California School Employees Association
http://members.csea.com/memberhome/
The CSEA is the largest classified school employees union in the United States, representing workers who do a wide range of essential services, including security, food services, office and clerical work, school maintenance and operations, transportation, academic assistance and paraeducator services, library and media assistance, computer services and more.

California Teachers Association
http://www.cta.org/
The CTA includes teachers, counselors, school librarians, social workers, psychologists, and nurses.

Keenan Safe Schools
-Keenan and Associates
http://www.keenan.com/schools/tech-kss.asp
Offers its members online trainings and the Keenan Safe Schools newsletter, among other benefits.

Schools Insurance Authority
http://www.sia-jpa.org/?navid=5
SIA has resources to help with compliance, such as model programs for bloodborne pathogens, emergency preparedness, and injury and illness prevention programs. It also has ergonomics and workplace safety information online here.

U.S. Department of Education
http://www.ed.gov/

California Occupational Safety and Health Sites

California Commission on Health and Safety and Workers’ Compensation (CHSWC)
http://www.dir.ca.gov/chswc/
CHSWC is a joint labor-management program charged with overseeing California’s workers’ comp and health and safety systems and recommending changes. Many of the studies and reports they have created to meet their charge are available online.

California Department of Fair Employment and Housing
http://www.dfeh.ca.gov/DFEH/default/
The DFEH protects Californians from employment, housing, and public accommodation discrimination, and hate violence. The Fair Employment and Housing Act prohibits discrimination based on race, color, ancestry, religion, age (40 and over), sex (including pregnancy), sexual orientation, marital status, and national origin (including language restrictions). To see more about your rights including acceptable interview questions, acceptable accommodations for disabilities, and how to file a claim, view the powerpoint presentation called Equal Rights 101 at http://www.dfeh.ca.gov/DFEH/PPT/Equal%20Rights%20101%20Power%20Point%20for%20website.ppt

California Division of Labor Standards Enforcement (DLSE)
http://www.dir.ca.gov/dlse/
Enforces California’s labor laws. Provides links to required workplace postings, laws and regulations, and contact information. Many good publications are available at http://www.dir.ca.gov/dlse/DLSE-Publications.htm on workers’ rights, rest and break periods, pay days, and filing a claim among many others.
California Division of Occupational Safety and Health (Cal/OSHA)
http://www.dir.ca.gov/dosh/
Enforces Cal/OSHA regulations, provides information about health and safety regulations, and offers free publications.
- Cal/OSHA Consultation Service
  http://www.dir.ca.gov/dosh/consultation.html
  Provides technical assistance to employers on health and safety issues, including free on-site visits, assistance in complying with Cal/OSHA standards, educational seminars, and publications.
- Publications
  http://www.dir.ca.gov/dosh/PubOrder.asp
- Public Safety Program
  http://www.dir.ca.gov/dosh/WorkersPage.htm
  Information here on your rights and responsibilities, and how to file a complaint.
- Recordkeeping Rules
  http://www.californiaosha.info/

California Division of Workers’ Compensation
http://www.dir.ca.gov/dwc/
Offers information for employers and injured workers on workers’ compensation benefits.

California Environmental Protection Agency (Cal/EPA)
http://www.calepa.ca.gov/
- California Department of Toxic Substances Control (DTSC)
  http://www.dtsc.ca.gov/
  Information available here on California’s laws and regulations on chemicals. Also many factsheets on various hazardous wastes and chemicals.
- Office of Environmental Health Hazard Assessment
  http://www.oehha.ca.gov/
  Conducts scientific evaluations of risks posed by hazardous substances. Find information here on green chemistry, Prop 65, air toxics hot spots, nanotechnology, and much more.
- California Department of Pesticide Regulation
  http://www.cdpr.ca.gov/
  Information on school IPM, pesticide illness, pesticide products, and regulations found here.

Hazard Evaluation System and Information Services (HESIS)
http://www.cdphe.ca.gov/programs/hesis/
HESIS, under the OHB, provides factsheets on chemicals and various other work-related topics. Can assist California employers and employees with questions on the health effects of chemical and physical hazards in the workplace.
- Publications:
http://www.cdph.ca.gov/programs/onesia/Pages/Publications.aspx

- Workplace Hazards Helpline: 866-282-5516 (toll-free in CA)
- Lead in the Workplace Information Line: 866-627-1587 (toll-free in CA)

**Occupational Health Branch (OHB)**
http://www.cdph.ca.gov/programs/ohb/Pages/Publications.aspx

This branch of the California Department of Public Health provides factsheets and other publications on specific chemicals, other hazards, and hazards in particular types of work.

**Labor Occupational Health Program at UC Berkeley**
http://www.lohp.org/

LOHP is a public service outreach branch of the Center for Occupational Health at UC Berkeley. It has free online fact sheets, booklets and reports on various occupational safety and health topics. Other basic training materials are available for purchase in several languages from the Labor Occupational Health Program catalog. As part of its outreach service, LOHP provides technical assistance to callers and has an occupational safety and health library on site.

**Labor Occupational Safety and Health Program at UCLA**
http://www.losh.ucla.edu/losh/resources-publications/index.html

LOSH is an outreach branch of UCLA working to improve health and safety conditions for Southern California’s workers. It offers various training aids online such as fact sheets, curricula, books, posters and videos, with some materials and reports for free. Others may be ordered for a small fee.

**State Compensation Insurance Fund Tailgate Topics**
-Safety and Health Services Department of State Fund
http://www.statefundca.com/safety/safetymeeting/SafetyMeetingTopics.aspx

The State Fund has prepared over 100 tailgate trainings in both English and Spanish. These trainings are designed to take around 10 - 15 minutes each on the job site. Topics range from back injuries to electric tools to thermal burns.

**National Occupational Safety and Health Sites**

**ATSDR**
-U.S. Agency for Toxic Substances and Disease Registry
http://www.atsdr.cdc.gov/

ATSDR's mission is to prevent exposure and adverse human health effects with exposure to hazardous substances. Their website includes fact sheets on exposure to chemicals as well as ToxFAQs, which provide easy-to-understand chemical information for the general public and contact information.
Environmental Protection Agency
-U.S. Environmental Protection Agency
http://www.epa.gov/
Offers many resources such as factsheets and publications on asbestos, lead, pesticides, indoor air quality, and other occupational safety and health topics.
- HealthySEATv2
  http://www.epa.gov/schools1/healthyseat/index.html
  The Healthy School Environments Assessment Tool is a free software program to help districts evaluate and manage their school facilities.
- IAQ Tools for Schools
  http://www.epa.gov/iaq/schools/index.html
  Assists districts in developing a plan to improve indoor air quality.

National Institute for Occupational Safety and Health
-U.S. National Institute for Occupational Safety and Health
http://www.cdc.gov/niosh/
National Institute for Occupational Safety and Health is the Federal agency responsible for conducting research and making recommendations for the prevention of work-related disease and injury. They offer many reports, factsheets and other information on their website.
- Safety Checklist Program for Schools
  References federal regulations.
- NIOSH Publications
  http://www.cdc.gov/niosh/pubs/all_date_desc_nopubnumbers.html

Occupational Safety and Health Administration
-U.S. Department of Labor, Occupational Safety & Health Administration
http://www.osha.gov/
Occupational Safety and Health Administration is responsible for creating and enforcing workplace safety and health regulations. Their website features an overview of Occupational Safety and Health Administration and its mission; how to file complaints electronically; worker and employer rights and responsibilities; and a list of resources for employers and workers.
- OSHA eTools
  Interactive web-based training tools on many occupational safety and health topics, with lots of graphics to help.
- OSHA Publications

Other Resources

European Agency for Safety and Health at Work
The Agency is a tripartite European Union organization and brings together representatives from three key decision-making groups in each of the EU’s Member States – governments, employers and workers’ organizations. Website includes publications such as fact sheets, reports, and newsletters.

**Healthfinder**  
*U.S. Department of Health and Human Services*  
Provides basic information on selected health topics from over 1600 topics from government agencies, nonprofit organizations, and universities.

**National Center for Environmental Health**  
*U.S. Centers for Disease Control and Prevention, National Center for Environmental Health*  
National Center for Environmental Health works to prevent illness, disability, and death from interactions between people and the environment. They investigate and report on cancer clusters, asthma, climate change and health, IPM, and publish the National Report on Human Exposure to Environmental Chemicals (aka the Body Burden report).

**National Safety Council**  
[http://www.nsc.org/Pages/Home.aspx](http://www.nsc.org/Pages/Home.aspx)  
The NSC has a broad range of information services available. Call or visit your local chapter to obtain material pertaining to you.